



The Royal Canadian Legion
Ontario Command Service Bureau
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FROM: Patricia Royle

April 2019

TO: District "G" Officers, Zone Commanders, Zone Service Officers, and
Branch Service Officers

SUBJECT: District "G" Branch Service Officer Workshop to be held June 15, 2019 at the
Royal Canadian Legion Branch 95 Smiths Falls

A 3 hour Service Officer Workshop for Service Officers in District "G" will be held Saturday, June 15, 2019, starting at 10:00 a.m., at Branch 95 Smiths Falls, Ontario. Dress is Legion Dress, if available.

While the emphasis on this workshop is for new Branch Service Officers, all Branch Service Officers are encouraged to attend. It will enable first time Service Officers to assist the veterans in their community and be of value to seasoned Service Officers. The full Service Officer/Poppy Seminar will be held October 5 and 6, 2019.

A fee of \$10.00 per person will be collected by the Branch for registration to cover the cost of coffee and donuts, as well as a light lunch.

Please ensure the attached registration form is completed and returned to the Branch by June 5, 2019, to assist the Branch with planning.

Advance Registration is to be submitted to Keith Anderson, Branch Service Officer, at office95@cogeco.net or to the Branch at 7 Main Street East, Smiths Falls, Ontario, K7A 1A1, Fax 613-283-8895. The Branch Phone Number is 613-283-2690. Your attention to this issue is greatly appreciated.

Seminar Registration times:

Saturday, June 15: 08:00 hrs to 10:00 hrs

The Service Officer Workshop will be conducted by Patricia Royle, Provincial Service Officer, Ontario Provincial Command - Ottawa.

Patricia Royle

District "G" Service Officer Workshop 2019

Registration Form

Delegate's Name: _____

Branch Name & Number: _____

Number of Guests: _____

Number of Persons attending Saturday Lunch: _____

Please return this form to:

Keith Anderson

Branch Service Officer

7 Maine Street East

Smiths Falls, Ontario, K7A 1A1

Fax: 613-283-8895

email: office95@cogeco.net